

# DAV Model School, Sector-15 A, Chandigarh

## School Committees for Session 2023-2024

The Following committees are being formed to assist in the smooth functioning of the administration. These committees will function under the directions and in consultation of the undersigned. The duties and functioning of these committees will be decided from time to time by the undersigned.

Admission Committee		Signature	
1	Convener	Mrs. Sunita Saroha	Sunita
		Mrs. Anjana Gauba- NTT	Anjana
		Mrs. Hema Punj (Nur. To 7th Class)	Hema Punj
		Mrs. Sangeeta Adlakha (Quality assurance)	Sangeeta
		Mr. Santosh Kumar- Fee	Santosh
		Mrs. Shashi (Retd.) - Hostel	Shashi
		Mrs. Mansi - Reception	Mansi

Fee Concession Committee		Signature	
2	Convener	Mrs. Sunita Saroha	Sunita
		Mrs. Sangeeta Gill- Meritorious	Sangeeta
		Mrs. Vinita Khurana - NTT	Vinita
		Mrs. Hema Punj- Parent Teacher	Hema Punj
		Mr. Santosh (Accounts)	Santosh
		Mrs. Vikram Chaudhary (Sports)	Vikram
		Mr. Gagan/New Appointment	Gagan

Hostel Committee		Signature	
3	Convener	Mrs. Bandhana Sharma	Bandhana
		Mrs. Shashi Vyas (Retd) and	Shashi
		Mrs. Jaishree Khosia - Studies/Coaching	Jaishree
		Mr. Suresh Kumar Sud- Accounts and Record	Suresh
		Mr. Dhiraj (Repair and Maintenance)	Dhiraj
		Mr. Subhash (Electrical Generator and Cameras)	Subhash

Time Table Committee		Signature	
4	Convener and daily adjustments	Mrs. Sunita Saroha	<i>Sunita</i>
		Mrs. Anamika Vanmali	<i>Anamika</i>
		Mrs. Raji Goyal	<i>Raji Goyal</i>
		Mrs. Hema Punj	<i>Hema Punj</i>
		Ms. Aruna Ahuja	<i>Aruna Ahuja</i>
	Mrs. Bandhana Sharma	<i>Bandhana</i>	
	Mrs. Anjana Gauba- NTT	<i>Anjana</i>	
	Mrs. Rashmi Bhardwaj- Teachers Representative	<i>Rashmi</i>	
	Mrs. Neena Sood - Teachers Representative	<i>Neena</i>	

Examination Committee- CBSE & internal Examinations		Signature	
6	Convener	Mrs. Bandhana Sharma (Controller of Exam)	<i>Bandhana</i>
		Mrs. Anshu Chugh (Assistant Controller of Examination)	<i>Anshu</i>
		Mrs. Anamika Vanmali (Assistant Controller)	<i>Anamika</i>
		Mrs. Sunita Saroha	<i>Sunita</i>
		Mrs. Raji Goyal	<i>Raji Goyal</i>
		Mrs. Hema Punj	<i>Hema Punj</i>
		Mrs. Anjana Gauba (Co-ordination, Question Papers and Conduct of Exam)	<i>Anjana</i>
		Mr. Rajiv Chugh	<i>Rajiv</i>
		Mrs. Shefalli Nayyar	<i>Shefalli</i>
		Ms. Priyanka Sharma	<i>Priyanka</i>
	Mr. Subash	<i>Subash Kumar</i>	

Printing, Stationery & Photostat		Signature	
6	Convener	Mrs. Sunita Saroha	<i>Sunita</i>
		Mrs. Raji Goyal	<i>Raji Goyal</i>
		Ms. Aruna Ahuja	<i>Aruna</i>
		Mrs. Mansi	<i>Mansi</i>
		Mr. Santosh (Accounts)	<i>Santosh</i>
		Mr. Gagan Deep Singh	<i>Gagan</i>

Arya Samaj Activities & Hawan Committee		Signature	
7	Convener	Mr. Ramesh Kumar Arya	<i>Ramesh</i>
		Mrs. Pooja Dixit (Coordination)	<i>Pooja Dixit</i>
		Mrs. Amar Jyoti (Birthday Follow up and cards) (Organizing Hawan- Hostel)	<i>Amar Jyoti</i>
		Mrs. Shashi Vyas (Retd.)	<i>Shashi</i>
		Mr. Dhiraj Kumar	<i>Dhiraj</i>
		Mrs. Nisha (Assistant Warden)	<i>Nisha</i>
		Mrs. Bhavna - (Essay Writing)	<i>Bhavna</i>
		Mrs. Sushma Dogra	<i>Sushma</i>
		Mr. Sulesh (Annual audit)	<i>Sulesh</i>

Work Place Harassment Committee		Signature
Convener	Mrs. Madhu Behl (Manager)	
	Mrs. Anuja Sharma (Principal)	
Co-Convener	Mrs. Simran Kaur Dhillon	
	Mrs. Manisha	
	Mr. Sanjay Bajaj	
	Mrs. Meena Kumari	
	Mrs. Rajni Chattwal	
	Mr. Subhash (Non-Teaching)	
	Mrs. Smita Bahl	
	Mr. Rajneesh	
	Mr. Ashu (Peon)	

Sexual Harassment Committee/POCSO		Signature
Convener	Mr. Sanjay Bajaj	
	Mrs. Simran Kaur Dhillon	
	Mrs. Hema Punj	
	Mrs. Shalini Shukla	
	Mrs. Anshu Chugh	
	Mr. Rajneesh Bhardwaj	
	Mrs. Renu Kaul	

Student Welfare Committee		Signature
Convener	Mr. Sanjay Rajaj	
	Mrs. Shikha Rishi	
	Mrs. Vikram	
	Mrs. Meena	
	Mrs. Ranju Rampal	

First Aid/ Medicine Purchase Committee		Signature
11	Convener	Ms. Sangeeta (Maths)
		Mrs. Nisha (Assistant Warden)
		Mrs. Bhavna
		Mrs. Jeewan Jyoti
		Mrs. Simran Kaur Dhillon
		Dr. Lovely (Adhoc)

Repair and Maintenance of furniture of School and Hostel		Signature
12	Convener	Mr. Sanjay Bajaj
		Mrs. Harjeet Kaur
		Mrs. Sushma Dogra
		Mrs. Shalini
		Mr. Subhash
		Mr. Dheeraj Sharma
		Mrs. Nisha (Assistant Warden)

Cleanliness of the School		Signature
13	Convener	Mrs. Sangeeta Adlakha Mr. Dheeraj
		Mrs. Shikha Rishi
		Mrs. Bhavana Bhambri
		Mrs. Manisha
		Mrs. Nisha (Assistant Warden)
		Mrs. Anjana Gauba (NTT)

Clearance/ Disposal /Discarding Committee		Signature
14	Convener	Mrs. Anamika Vanmali Mrs. Jyoti Mahajan
		Mrs. Bandhana Sharma - Examination
		Mrs. Meena - Computers
		Mrs. Rajneesh Bhardwaj - Sports
		Mrs. Raji Goyal- Library
		Mr. Gagan Deep Singh - General Office & Fee
		Mr. Sushil Kumar (Gateman)
		Mr. Suresh (Sweeper)

Trips and Tour Committee		Signature
15	Convener	Mr. Rajiv Chugh
		Mrs. Hema Punj ( Class up to VII)
		Mr. Ramesh Arya
		Mrs. Shashi Vyas (Retd.), Involving Hostel Girls
		Mrs. Sangeeta Adlakha ( Class XI-XII)
		Ms. Priyanka Sharma ( Class VIII-X)
		Mrs. Deepika (NTT)

Canteen Committee		Signature
16	Convener	Mrs. Pooja Dixit
		Mrs. Amar Jyoti
		Mrs. Rashmi Sood
		Mrs. Meenakshi Sood

Purchases, Repair & Maintance of School and Hostel		Signature
17	Convener	Mrs. Sunita Saroha
		Mrs. Jaishi Khosla
		Mr. Narinder Singh
		Mrs. Hema Punj
		Mr. Rajiv Chugh
		Mr. Sulesh (Account Records)
		Mrs. Nisha
		Mr. Subhash
		Mr. Dhiraj Kumar


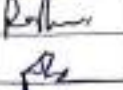
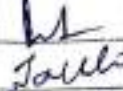
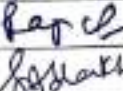
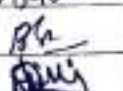
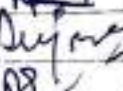
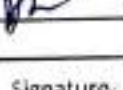
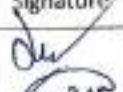
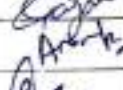

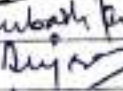
Sports Committee		Signature
18	Convener	Mrs. Samita Bahl
		Mrs. Rashmi Bhardwaj
		Mrs. Shashi Vyas (Retd.)
		Mrs. Jyoti Mahajan
		Mrs. Vikram Saini


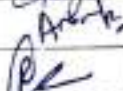

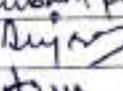
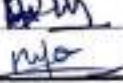

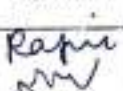
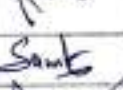

Discipline Committee		Signature
19	Convener	Mr. Sanjay Bajaj
		Mrs. Vikram Chaudhary
		Mrs. Harjeet Kaur
		Mr. Rajiv Chugh
		Mr. Rajneesh Bhardwaj
		Mr. Narinder Singh
		Mrs. Sunita Saroha
		Mr. Harpreet Singh
		Mr. Santokh Singh
	Ms. Bhavna	

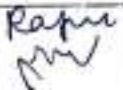

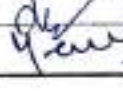
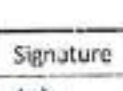

Publication Committee		Signature
20	Convener	Mrs. Rajni Chatwal Mr. Ramesh Kumar Arya
		Mrs. Meena Kumari- Typing
		Mrs. Harjeet Kaur- Sports
		Mrs. Shikha Rishi- Co-curricular activities
		Mrs. Deepika- NTT



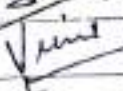




Photography		Signature
21	Convener	Mrs. Monika Mr. Subhash
		Mrs. Amarjyoti (PPT and other written reports)
		Mrs. Vikram (Sports Records)
		Ms. Shikha
		Mrs. Meena (PPT for Reception)
		Mr. Subash Kumar (to ensure to update with publication and all photos of all activities)

Press Note Committee		Signature
22	Convener	Mrs. Rajni Chatwal
		Mrs. Pooja Dixit
		Ms. Aruna Ahuja
		Mr. Gagan Deep Singh

Stock Checking Committee		Signature	
23	Convener	Mr. Sulesh	
		Mrs Rashmi Sood	
		Mr. Ramesh Arya	
		Mrs. Vikram	
		Mrs. Jaishi Khosla	
		Mrs. Raji Goyal	
		Mrs. Sangeeta Adlakha	
		Mrs. Bandhana Sharma	
		Mrs. Nisha (Assistant Warden)	
		Mr. Dhiraj Kumar	
	Mr. Daler Singh		

Physical Verification of School Property		Signature	
24	Convener	Mr. Sulesh Sud	
		Mr. Gagan Deep Singh	
		Mrs. Anamika	
		Mr. Rajiv Chugh - Computers and Cameras	
		Mrs. Sumita Sachdeva - Furnitures	
		Mr. Subhash - Speakers ,Computers and Cameras	
		Mr. Dhiraj- Physical Verification	
		Mrs. Nisha	
	Mr. Manpreet Singh		

Advertisement Committee /P.R.O.		Signature	
25	Convener	Mrs. Rajni Chatwal - School	
		Mrs. Anjana Gauba - NTT	
		Mrs. Sunita Saroha - Admissions	
		Mr. Sulesh - Finance	
	Mrs. Meena Kumari		

Library Committee		Signature	
26	Convener	Mrs. Geeta Garg	
		Mr. Santokh Singh	
		Mrs. Shikha Rishi	
		Mrs. Sumita Mahajan	
		Mrs. Vinita Khurana (NTT)	
		Mr. Sanjay Bajaj	
		Mr. Harpreet Singh	
		Mrs. Pooja Dixit	

Art and Craft Committee		Signature
27	Convener	Mrs. Neena Sood Mrs. Manisha
		Mrs. Amar Jyoti
		Mrs. Deepika - NTT
		Mrs. Anjuli
		Mrs. Monica
		Mrs. Hema Punj

Hospitality Committee		Signature
28	Convener	Mrs. Ranju Rampal Mrs. Kritika Mathur
		Mrs. Manisha
		Mrs. Shalini Shukla
		Ms. Anjuli

Uniform Committee		Signature
29	Convener	Mrs. Ranju Rampal
		Mrs. Rajni Chatwal
		Mrs. Manisha
		M/s. Samita Bahl
		Mrs. Shefali

Book Shop Committee		Signature
30	Convener	Mrs. Sumita Sachdeva Mr. Santosh Kumar (Accounts)
		Mrs. Sunita Saroha
		Mrs. Hema Punj
		Mrs. Raji Goyal
		Mrs. Shefali Nayar
		Ms. Aruna Ahuja
		Mrs. Anamika
		Mrs. Rashmi Bhardwaj



**Prize Distribution/ Purchase of Projects & Models**

		Signature	
31	Convener	Mrs. Bhavna Bhambri	
		Mrs. Sangeeta Adlakha	
		Mrs. Anamika Vanmali	
		Mrs. Sunita Saroha	
		Mrs. Raji Goyal	
		Mrs. Hema Punj	
		Mrs. Renu Kaul	
		Mrs. Anshu Chugh	
		Mrs. Bandhana Sharma	
		Mrs. Pooja Dixit	
		Ms. Priyanka Sharma	
		Mr. Subash Kumar	

**Plant and Horticulture of School and Hostel**

		Signature	
32	Convener	Mrs. Bandhana Sharma	
		Mrs. Anjana Gauba	
		Mrs. Meenakshi Sood	
		Mrs. Nisha- Hostel	
		Malis (Area Wise already allotted)	

**Transport Committee**

		Signature	
34	Convener	Mr. Rajiv [ Repair Maintenance, Routs & Welfare of students)	
		Mr. Daler	
		Mr. Narinder Singh	
		Mrs. Sangeeta Adhikha	
		Mr. Santokh Singh	
		Mr. Manpreet Singh	
		Mr. Gurmail	

**Alumni Association Committee & DAV United Magazine**

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		Signature
Convener	Mrs. Bharti Dhawan (Retd.) Mrs. Shiprali Tandon (Retd.)	
	Mrs. Anshu Chugh	
	Mrs. Deepika	
	Mrs. Shashi Vyas (Retd.) - Hostel	
	Mr. Sanjay Bajaj	
	Mrs. Shalini Shukla	
	Mr. Rajneesh Bhardwaj	
	Mrs. Amar Jyoti (Records)	
	Mr. Gagan Deep Singh - Forms	
	Mr. Rajiv Chugh	

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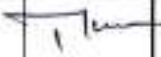
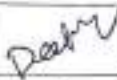
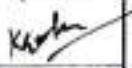
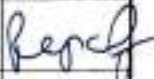
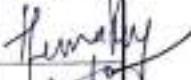
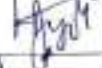

**Seminar Workshop**



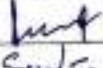
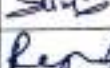
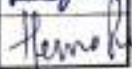
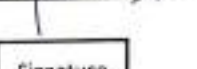
		Signature
Convener	Mrs. Samita Bahl (Teachers)	
	Mr. Sanjay Bajaj	
	Ms. Aruna Ahuja	
	Mrs. Shefali Nayyar	





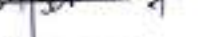
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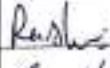
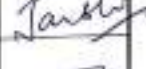
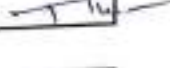
**Cultural Committee (Co-Scholastic Area)**




		Signature
Convener	Mrs. Rajni Chatwal Mrs. Hema Punj (House & Co-curricular activities and Clubs)	
	Mrs. Anjali	
	Mrs. Neena Sood	
	Mrs. Monica	
	Mrs. Jyoti Mahajan	
	Mr. Daler Pathania	
	Mrs. Rashmi Sood	
	Mrs. Pooja	
	Mr. Dhiraj	

Maintenance of Display Boards		Signature	
38	Convener	Mrs. Monika	
		Mrs Deepika	
		Mrs. Kratika Mehta	
		Mrs. Raji Goyal	
		Mrs. Hema Punj	
		Mrs. Amar Jyoti	
		Mr. Dhiraj	

Sports Events		Signature	
39	Convener	Mrs. Vikram	
		Mrs. Harjit Kaur	
		Mr. Rajneesh	
		Mrs. Sunita Saroha	
		Mrs. Raji Goyal	
		Mrs. Hema Punj	

Music items		Signature	
40	Convener	Mrs. Rashmi Sood	
		Mrs. Jyoti A. Mahajan	
		Mrs. Vandana Sharma	
		Mr. Daler	
		Mrs. Hema Punj	

NSS		Signature	
41	Convener	Mrs. Rashmi Sud	
		Mrs. Jaishee Khosla	
		Mrs. Monika	

NCC		Signature	
42	Convener	Mrs. Sangeeta Gill	
		Mr. Sanjay Bajaj	
		Mrs. Amar Jyoti	

Computer Committee			
43	Convener	Mrs. Aruna Ahuja	<i>Aruna</i>
		Mrs. Amar Jyoti	<i>Amar Jyoti</i>
		Mr. Harpreet Singh	<i>Harpreet</i>
		Mr. Subhash Kumar	<i>Subhash Kumar</i>
		Mrs. Meena	<i>Meena</i>
		Mr. Santosh	<i>Santosh</i>

School Record Provide by		Signature	
44	Accounts & Record of School Bus & Official Cars	Mr. Santosh	<i>Santosh</i>
		Mr. Sulesh	<i>Sulesh</i>
	(Detailed duties of office Record)	Mr. Gagan Deep Singh	<i>Gagan</i>
		Mr. Subhash (Log Book Transport)	<i>Subhash</i>

45	Court Cases and Building Maintenance	Mr. Sulesh	<i>Sulesh</i>
		Mrs. Sunita Saroha	<i>Sunita</i>
		Mrs. Raji Goyal	<i>Raji</i>

46	PF/ Pension/ESI/TDS/Tax	Mr. Santosh	<i>Santosh</i>
		Mr. Sulesh	<i>Sulesh</i>

47	DAV Publication Text Books/ Leave Record	Mrs. Sunita Saroha	<i>Sunita</i>
		Mrs. Shalini	<i>Shalini</i>
		Mr. Santosh	<i>Santosh</i>
		Mrs. Sumita Sachdeva	<i>Sumita</i>
		Mr. Ashok Kumar	<i>Ashok</i>

48	Miscellaneous School Record	Mr. Santosh Kumar	<i>Santosh</i>
		Mr. Sulesh Kumar	<i>Sulesh</i>
		Mr. Gagan Deep Singh	<i>Gagan</i>
		Mr. Ashok Kumar	<i>Ashok</i>

49	Letter Receipt & Dispatch	Mrs. Shashi Vyas (Retd.)	<i>Shashi</i>
		Mrs. Sunita Saroha	<i>Sunita</i>
		Mrs. Mansi Pal	<i>Mansi</i>
		Mr. Gagan Deep Singh	<i>Gagan</i>

50	Fee/ Admission/Withdrawl/Day Book/Receipts/Transfer Certificate	Mr. Santosh Kumar	 Manm  Sunita  Ashok Kumar  Gagan
		Mrs. Mansi	
		Mrs. Sunita Saroha	
		Mr. Ashok Kumar	
		Mr. Gagan Deep Singh	

51	Examination Stationery /School Printing & Stationery	Mrs. Sunita Saroha	 Sunita  Anjali  Bandhana  Hema Punj
		Mrs. Anjali	
		Mrs. Bandhana Sharma	
		Mrs. Hema Punj	

52	Personal Files/ Service Books/ Office Stationery	Mr. Sulesh and Ms. Sangeeta (Maths)	 Sunita  Gagan
		Ms. Sunita Saroha	
		Mr. Gagan Deep Singh	

Student Grievance Cell/Bullying/Cyber		Signature
Convener	Mrs. Simran Kaur Dhillon (Counsellor) (Must put the boxes in School -Monthly Operations)	
	Mrs. Anshu Chugh	
	Mr. Sanjay Bajaj	
	Mrs. Vinita Khurana	
	Mrs. Pooja Dixit	
	Mrs. Renu Kaul	
	Mrs. Hema Punj	
Parents	Ms. Hema Sharma F/o Parv Sharma - VIII A- 9041856452	
	Ms. Rimpay Sharma , M/o Parv Sharma-VI A, 8427535616	
Students	Sharvi Jaiswal - VII A	
	Sehaj Sharma - X B	
	Pawan Kumar- XII (Non Med)	
	Palak Sharma - IX A	
	Keshvi - XII (Arts B)	

PHYSICAL EDUCATION ACTIVITY COMMITTEE		Signature	
54	Convener	Ms. Vikram Saini	
		Ms. Manisha	
	Mrs.Sunita Saroha		
	Mrs.Sangeeta Gill		
	Mrs.Hema Punj		
	Mr. Santokh Singh		
	Mrs. Sangeeta (Math)		
	Mrs.Harjeet Kaur		
	Mr.Rajneesh		

School Health Committee		Signature	
55	Convener	Mrs. Lovely Dhiman	
		Mrs. Simran Kaur Dhillon (Counsellor)	
		Mrs. Renu Kaul	
		Mrs.Sangeeta(Maths)	
		Mrs.Geeta Garg.	
		Mrs.Pooja Dixit	
		Mrs.Manisha	
		Mrs.Shikha	
		Mrs.Harjeet	
		Mrs. Mansi	
		Mrs.Shashi Vyas	
Students	Laxmi - IX A		
	Riddhi - VII A		
	Metholy VII A		
	Shreya- IX A		
	Angeline - IX A		
Parent Member's	Mr. Unnikrishnan VS , Nursing Officer, Pediatric Cardiac Surgery (ICU), PGIMER - Chandigarh Email- unnikrishnan_vs@yahoo.com.in Mobile No- 8872075815		
	Mr. Parul Sharma - LUV (Health Supervision) GMSII - 16, Mobile No- 9988291228 , 7973049867 Email- sharma.parul45@gmail.com		
	Dr. Vishal Dubish- Pediatrician, PGIMER Email- dr.vishald@gmail.com Mobile No- 7018219082 , 9816823252		
	Mrs. Namita Thakur, Nursing Officer, PGIMER, 3876147097 Email- namitabhatu07@gmail.com		

Student Welfare Committee (Counselling Cell)		Signature	
56	Convener	Mrs. Simran Kaur Dhillon (Counsellor)	
		Mr. Sanjay Bajaj	
		Mrs. Shalini Shukla	
		Mrs. Sangeeta Gill	
		Mrs. Sangeeta Adlakha	
		Mrs. Neena Sud	
		Students Name:-	
		Divyansh - XII (Comm)	
		Simi- VIII B	
		Nain - X B	
		Anik- IX B	
		Vivek Kumar - VI A	
		Divyansh Sharma - V B	
	Simran- VII A		

School Safety Plan		Signature
Convener	Mrs. Sunita Ranyal (LMC Member)	
SOPs of School Safety Plan	Mr. Rajiv Chugh Ms. Aruna Ahuja Mr. Harpreet Singh Mr. Sanjay Bajaj Mrs. Anjana Gauba	
School Safety Policy	Mrs. Renu Kaul Mrs. Anjana Gauba Mr. Harpreet	
Safe School Culture	Ms. Aruna Ahuja	
Entry Exit School Building	Mr. Sanjay Bajaj Mr. Rajneesh Bhardwaj	
Health and Hygiene	Mrs. Ranju Rampal Mrs. Kritika Mathur	
Emotional and Social well Being	Mrs. Simran Dhillon Mrs. Geeta Garg	
Disaster Management	Mr. Rajiv Chugh	

Mrs. Anuja Sharma  
Principal

Mrs. Madhu Bahl  
Manager

R.C. Jeewan  
Vice- Chairman

Sh. Punam Suri  
President (DAVCMC New Delhi)  
Chairman DAV Model School 15 CHO